

Town of Shawangunk Highway Department

16 Kings Lane PO Box 247

Walkkill, NY 12589

Telephone: (845) 895-3620

Fax: (845) 895-9723

Office of the
Superintendent

Monday – Friday 7:00 – 3:00 p.m.

Joe Lo Cicero

TO OBTAIN AN ACCESS PERMIT ON A TOWN ROAD

SUBMIT THE FOLLOWING WITH THIS FORM TO THE ADDRESS ABOVE:

- Send a check in the amount of \$100.00 payable to the Town of Shawangunk
- **A Plot Plan showing the location of the proposed driveway location and/or approved driveway from the approved subdivision map**
- Name of the road
- The Section Block & Lot Number of the parcel
- Name, mailing address and telephone number(s)

“THE APPROVED SUBDIVISION MAP FOR LOCATION OF DRIVEWAY MUST BE ATTACHED”

**DRIVE A STAKE IN THE CENTER OF THE PROPOSED DRIVEWAY
PUT YOUR NAME CLEARLY ON THE STAKE
THEN CALL THE HIGHWAY DEPARTMENT FOR VERIFICATION FOR SITE LOCATION**

The Superintendent and/or Town Engineer will check the site for approval THEN your 911 # will be issued by the Assessor's Office, it will be noted on your driveway permit you receive in the mail. If the stake is not in place with your information, there will be a **DELAY** in receiving our permit.

NAME: _____

MAILING ADDRESS: _____

PHONE: _____

SECTION-BLOCK-LOT # _____

ROAD NAME FOR DRIVEWAY LOCATION _____